

Borough of Somerset

Municipal Authority Agenda

March 30th, 2026– 5:00 PM (In – Person) Borough Council Room

1. Meeting Called to Order – Ben Flower

2. Roll Call -

Board Member	Present	Excused
Mr. Ben Flower		
Mr. Lee Hoffman		
Mr. Jeff Shaffer		
Mr. Todd Thomas		
Vacant		

3. Approval of Agenda

A. Approval of Agenda – Review and approval of the Agenda for March 30th, 2026, Meeting.

a. **Motion to approve the agenda as presented.**

B. Executive Session – Litigation & Contract Negotiation

4. Approval of Minutes of Previous Meeting(s)

A. Approval of Meeting Minutes– Meeting Minutes from the February 2nd, Municipal Authority of the Borough of Somerset Board Meeting.

a. **Motion to approve the Meeting Minutes from February 2nd, 2026, Municipal Authority of the Borough of Somerset board meeting.**

5. Opening of Bids

A. None

6. General Public Comments

A. None

7. Payment of Bills/Requisitions

A. None

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8. Policy Agenda

A. Old Business

- i. None

B. New Business

- a. Industrial Appraisal Agreement with Industrial Appraisal Company
 - i. **Motion to approve the industrial Appraisal agreement for MABS Assets with Industrial Appraisal Company in the amount of \$21,990.**
- b. Acknowledgement of 2021-W-03 Pay App 12
 - i. Acknowledgement of 2021-W-03 Water System Improvements, Electrical Pay App 12 in the amount of \$14,700.
- c. Acknowledgement of 2024-S-01 Change Order 001
 - i. Acknowledgement of 2024-S-01 Change Order 001 with an increase of \$24,400 to the current contract.
- d. Acknowledgement 2024-S-01 Pay Apps as noted below
 - i. Acknowledgement of the Payment of Pay App 05 in the amount of \$550,024.67 to Snyder Environmental Services, Inc. for the work completed from 1/1/2026 to 1/31/2026.
 - ii. Acknowledgement of the Payment of Pay App 06 in the amount of \$451,711.43 to Snyder Environmental Services, Inc. for the work completed from 2/1/2026 to 2/28/2026.
- e. Acknowledgement of PENNVEST Pay Requests as noted below
 - i. Sewer Systems Improvements Project, Phase 1A Construction – Pay Request No. 3/4, Loan 71501 in the amount of \$613,457.49.
 - ii. Sewer Systems Improvements Project, Phase 1A Construction – Pay Request No. 5, Loan 71501 in the amount of \$577,508.71.
 - iii. Sewer Systems Improvements Project, Phase 1A Design/Engineering Services- Pay Request No. 5, Loan 77141 in the amount of \$39,251.21.
 - iv. Sewer Systems Improvements Project, Phase 1A Design/Engineering Services- Pay Request No. 6, Loan 77141 in the amount of \$29,260.27.

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9. Reports

- a. Manager's Report – Update on Operations
- b. Engineer's Report – Update on the Status of Projects for Water, Sewer and Stormwater
- c. Facility Reports for January & February 2025– Provided on the portal for informational purposes.
- d. January & February 2026 Financial Report & Monthly Transactions– Provided on the portal for informational purposes.

10. Adjournment

- A. Adjournment
 - a. **Motion to adjourn.**
- B. Next Meeting
 - a. March 30th, 2026 @ 6:30pm